



Leadership Academy Collegiate Intern Description

Role

Leadership Academy Collegiate Interns will be current collegiate members of Alpha Chi Omega that have attended Leadership Academy in the past and have served as chapter president. Interns will be primarily responsible for assisting with Leadership Academy logistics prior to and during the event. They will also be part of (a) Leadership Academy session(s) in order to share personal experience as an Alpha Chi Omega leader.

Expectations

Collegiate interns will arrive on Thursday, January 23 in order to assist with Leadership Academy preparations and to attend facilitator training during the morning of the first day of Leadership Academy. Interns will depart in the afternoon following the final day of Leadership Academy on Sunday, January 26. Alpha Chi Omega will be responsible for the cost of each collegiate intern's travel (airfare/auto expenses) and hotel accommodations and will provide hotel accommodations and meals while on site. Leadership Academy will take place at the Marriott Indianapolis Downtown in Indianapolis, IN.

Alpha Chi Omega Leadership Academy 2020
Friday, January 23 – Sunday, January 26, 2020
Marriott Indianapolis Downtown
350 Maryland St
Indianapolis, IN 46225

In addition, collegiate interns will be expected to:

- Participate in intern call(s) prior to Leadership Academy.
- Review communications, schedules and additional training materials in advance of Leadership Academy.
- Assist in set-up and preparations to create a supportive learning environment for attendees.
- Be flexible, quick-thinking and confident in responsibilities such as public speaking, customer service and completing logistical tasks.
- Remain on-site and be fully engaged in the Leadership Academy experience throughout the program.
- Serve as a role model to all Leadership Academy attendees, including having a positive attitude, acting in a professional manner and maintaining appropriate business-casual dress.