

Leadership Academy

BREAKOUT FACILITATOR DESCRIPTION

ROLE

Four representatives from each of Alpha Chi Omega's collegiate chapters will attend Leadership Academy virtually: chapter president, vice president finance, vice president new member education and vice president membership programming.

During Alpha Chi Omega's Leadership Academy, officers complete their education through multiple formats. Formats include Alpha Chi Omega's learning management system (The Heights Learning Center), the events application and video conferencing software. Attendees will complete their education individually, in breakout groups within officer roles, in large groups by officer and all attendees.

Breakout facilitators will be assigned a group of approximately 10 collegians with whom they will work throughout the experience. Breakout gatherings will complement general sessions and will provide an opportunity for development of leadership skills, application of skills, and more personal conversation among peers.

Breakout facilitators will be primarily responsible for preparing for and conducting virtual gatherings utilizing the provided facilitation guide. Breakout facilitators are also asked to be present during virtual general sessions in order to be familiar with the content and assist with follow-up discussion as needed.

EXPECTATIONS

Breakout facilitators will begin by attending virtual training on Friday, January 29 and will complete their virtual volunteer role following the final day of Leadership Academy on Sunday, January 31. Leadership Academy will take place virtually, Saturday, January 30 – Sunday, January 31, 2021.

In addition, Breakout Facilitators will be expected to:

- Have access to the equipment necessary to support virtual facilitation (reliable computer, webcam and internet service) during the program.



- Review communications, curriculum, and additional training materials in advance of Leadership Academy.
- Maximize virtual training tools to engage participants.
- Attend facilitator training on Friday, January 29, 2021 prior to Leadership Academy.
- Adhere to the Leadership Academy curriculum at all times.
- Remain fully engaged in the Leadership Academy experience throughout the program.