



POSITION ANNOUNCEMENT

Join **Alpha Chi Omega as Chief Executive Officer** of the Alpha Chi Omega Fraternity, Inc., the Alpha Chi Omega Foundation, Inc. and the Alpha Chi Omega National Housing Corporation Inc., located in Indianapolis, Indiana. Reporting to the National Council of Alpha Chi Omega, the Chief Executive Officer is responsible for achieving the goals and objectives of Alpha Chi Omega through visionary partnership with the Boards and inspirational leadership of staff and operational volunteers.

Key duties include:

- Drive achievement of organizational goals and objectives through strategic development and operational execution of the Alpha Chi Omega strategic plan
- Serve as architect of policy implementation and day-to-day operations of three corporate entities while ensuring decision-makers are proactively informed of internal and external issues affecting the organization
- Oversee fundraising and development, including occasional donor cultivation and solicitation
- Lead a headquarters staff of 65 in an empowered work environment
- Provide advice and counsel to the board chairs
- Develop and implement an annual operating plan and budget
- Maintain open communications with members, chapters, local housing corporations, university officials and interfraternity leaders while serving alumnae and collegians throughout the United States and Canada, and in the armed services

Skill sets and competencies include:

- A bachelor's degree with an MS degree preferred in business, not-for-profit leadership, higher education administration, or related field
- Seven-plus years of experience in not-for-profit or board leadership
- Strong leadership skills with proven track record of working with diverse and geographically dispersed staff and volunteers
- Knowledge of both 501(c)(7) and 501(c)(3) not-for-profit organizations
- Ability to manage and direct financial and fundraising budgets and goals of three separate corporate entities
- Stellar communication skills
- Ability to articulate and model the core values of Alpha Chi Omega
- Ability to travel, including some weekends

A competitive compensation and benefits package is available for this position. A complete position description is available at alphachiomega.org. **For priority consideration, please send a résumé and letter of interest by Friday March 11, 2016** to the executive search advisor, Koppen Group, c/o Kristin Koppen at 1802 Manor Hill Road, St. Louis, MO 63131 or via email at: kkoppen@koppengroup.com.